

# **PETERBOROUGH CITY COUNCIL'S FORWARD PLAN**

**1 SEPTEMBER 2009 TO 31 DECEMBER 2009**

## FORWARD PLAN OF KEY DECISIONS – 1 SEPTEMBER 2009 TO 31 DECEMBER 2009

During the period from 1 September 2009 to 31 December 2009 Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. The dates detailed within the Plan are subject to change and those items amended or identified for decision more than one month in advance will be carried over to forthcoming plans. Each new plan supersedes the previous plan. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Lindsay Tomlinson, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to [lindsay.tomlinson@peterborough.gov.uk](mailto:lindsay.tomlinson@peterborough.gov.uk) or by telephone on 01733 452238.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the papers listed on the Plan can be viewed free of charge although there will be a postage and photocopying charge for any copies made. All decisions will be posted on the Council's website: [www.peterborough.gov.uk](http://www.peterborough.gov.uk). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Senior Governance Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this plan.

### NEW ITEMS THIS MONTH:

- Section 75 Pooled funding arrangements for substance misuse services.
- Budget 2010/11 and Medium Term Financial Plan to 2012/13
- Council Tax Base
- Partnership Agreement between the City Council and the Primary Care Trust for the Provision of Adult Social Care
- Lot 1 : Energy from Waste Facility, Lot 2: Materials Recycling Facility and Lot 3 Operational Services
- Peterborough City Services

## SEPTEMBER – KEY DECISIONS

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p><b>Section 75 Pooled funding arrangements for substance misuse services.</b> Variation to the existing partnership agreement under the National Health Act 2006 to pool funding from NHS Peterborough and PCC to commission drugs services. The variation takes into account the slight changes to governance and structure of the former Drug and Alcohol Action Team, now part of the Safer Peterborough Partnership, and additional funding made available to NHS Peterborough for integrated drug treatment within HMP Peterborough.</p>	<p>September 2009</p>	<p><b>Leader of the Council</b></p>	<p>Commission for Health Issues</p>	<p>Internal stakeholders as appropriate</p>	<p>Karen Kibblewhite Community Safety &amp; Substance Misuse Manager, Tel. 01733 864122 <a href="mailto:karen.kibblewhite@peterborough.gov.uk">karen.kibblewhite@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance team one week before the decision is made</p>

<p><b>Arthur Mellows Village College Gym and Innovation Centre</b>  <b>Authority to award the contract for the construction of the gym and innovation centre at AMVC</b></p>	<p>September 2009</p>	<p><b>Leader of the Council, Councillor Cereste</b></p>	<p>Creating Opportunities &amp; Tackling Inequalities</p>	<p>Ward councillors and relevant stakeholders</p>	<p>Isabel Clark          Planning and Development Manager          Tel: 01733 863914  <a href="mailto:isabel.clark@peterborough.gov.uk">isabel.clark@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance team one week before the decision is made</p>
<p><b>Lot 1 : Energy from Waste Facility, Lot 2: Materials Recycling Facility and Lot 3 Operational Services :</b>          To approve the shortlist of bidders in respect of the individual and combined lots to take forward to competitive dialogue; to approve the methodology for further reducing the number of bidders during the competitive dialogue and tender stages, to approve any other matters as these stages develop to ensure smooth running of the procurement process.</p>	<p>September 2009</p>	<p><b>Deputy Leader of the Council, Councillor Lee</b></p>	<p>Environment Capital</p>	<p>Consultation will take place with relevant stakeholders, internal departments and other Cabinet Members as appropriate</p>	<p>Margaret Welton          Principal Lawyer (Special Projects/Waste 2020 Programme),          Tel. 01733 452226          margaret <a href="mailto:welton@peterborough.gov.uk">welton@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance team one week before the decision is made</p>
<p><b>Joint Service Centre at Hampton</b>          To commence the procurement process for a design and build contract for the provision of new leisure and library facilities at Hampton as part of the joint service centre in partnership with NHS Peterborough.</p>	<p>September 2009</p>	<p><b>Cabinet Member for Environment Capital and Culture, Councillor Lee</b></p>	<p>Strong &amp; Supportive Communities</p>	<p>Consultation will take place with the Cabinet Member for Community Services, ward councillors, affected internal divisions within PCC and potential user groups in Hampton.</p>	<p>Fiona O'Mahony          Project Director JSC Hampton          Tel: 01733 863856  <a href="mailto:fiona.o'mahony@peterborough.gov.uk">fiona.o'mahony@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance team one week before the decision is made</p>

<b>Peterborough Crematorium – Mercury Abatement</b> – To appoint a contractor for the Works	September 2009	<b>Cabinet Member for Environment Capital and Culture, Councillor Lee</b>	Environment Capital	Internal stakeholders as appropriate	Jon Marsden Service Manager (Bereavement & Sports Services) Tel : 01733 863756 <a href="mailto:Jon.marsden@peterborough.gov.uk">Jon.marsden@peterborough.gov.uk</a>	Public report will be available from the Governance team one week before the decision is made
<b>Extension to Woodston Primary School</b> Authority to award the contract for the construction of an extension to Woodston Primary School	September 2009	<b>Cabinet Member for Education, Skills and University, Councillor Holdich</b>	Creating Opportunities & Tackling Inequalities	Consultation will take place with relevant stakeholders, internal departments and ward councillors as appropriate	Isabel Clark Planning and Development Manager Tel: 01733 863914 <a href="mailto:isabel.clark@peterborough.gov.uk">isabel.clark@peterborough.gov.uk</a>	Public report will be available from the Governance team one week before the decision is made
<b>Extension to Hampton Hargate School</b> Authority to award the contract for the construction of an extension to Hampton Hargate Primary School	September 2009	<b>Cabinet Member for Education, Skills and University, Councillor Holdich</b>	Creating Opportunities & Tackling Inequalities	Consultation will take place with relevant stakeholders, internal departments and ward councillors as appropriate	Isabel Clark Planning and Development Manager Tel: 01733 863914 <a href="mailto:isabel.clark@peterborough.gov.uk">isabel.clark@peterborough.gov.uk</a>	Public report will be available from the Governance team one week before the decision is made
<b>Debt Collection</b> To give authority to award the contract for the authority's debt collection	September 2009	<b>Cabinet Member for Resources, Councillor Seaton</b>	Environment Capital	Consultation will be undertaken with relevant departments.	Helen Edwards Solicitor to the Council Tel: 01733 452539 <a href="mailto:helen.edwards@peterborough.gov.uk">helen.edwards@peterborough.gov.uk</a>	Public report will be available from the Governance team one week before the decision is made

<p><b>Midland Highway Alliance - Junction 8 Roundabout Improvements and Welland Road Traffic Mitigation Projects</b> To appoint a contractor for the works</p>	<p>September 2009</p>	<p><b>Cabinet Member for Neighbourhood, Housing and Community Development, Councillor Hiller</b></p>	<p>Environment Capital</p>	<p>Internal stakeholders as appropriate</p>	<p>Stuart Mounfield Senior Engineer Tel: 01733 453598 <a href="mailto:stuart.mounfield@peterborough.gov.uk">stuart.mounfield@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance team one week before the decision is made</p>
<p><b>Delivering through Localities</b> To give authority to a new children's services departmental structure which will result in city-wide delivery of integrated services within three localities (North West Rural, Central and East and South) by April 2010 and natural alliances.</p>	<p>September 2009</p>	<p><b>Cabinet Member for Children's Services</b></p>	<p>Creating Opportunities &amp; Tackling Inequalities</p>	<p>Consultation will be carried out with staff, children, families and young people during July.</p>	<p>Maureen Phillips Assistant Director Family and Communities <a href="mailto:maureen.phillips@peterborough.gov.uk">maureen.phillips@peterborough.gov.uk</a> 01733 863702</p>	<p>Public report will be available from the Governance team one week before the decision is made</p>

## OCTOBER – KEY DECISIONS

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<b>Older People's Accommodation Strategy</b> To agree the next phase of implementation of the Older People's Accommodation Strategy	October 2009	<b>Cabinet</b>	Commission for Health Issues	Consultation will be undertaken with relevant stakeholders as appropriate	Denise Radley Director of Adult Social Services and Performance Tel: 01733 758444 <a href="mailto:denise.radley@peterborough.gov.uk">denise.radley@peterborough.gov.uk</a>	Public report will be available from the Governance team one week before the decision is made
<b>Budget and Financial Strategy</b> Consideration of the Council's budget and financial strategy, including provisional cash limits for the forthcoming year and its medium term financial plan.	October 2009	<b>Cabinet</b>	Environment Capital	Internal and external stakeholders as appropriate.	Stephen Pilsworth Head of Strategic Finance Tel: 01733 384564	Public Report will be available from the Governance Team one week before the decision is made
<b>Peterborough City Services</b> : To endorse and agree the principles for taking Peterborough City Services forward	October 2009	<b>Cabinet</b>	Sustainable Growth	Consultation will be undertaken with relevant stakeholders as appropriate	Ben Ticehurst, Deputy Chief Executive Tel: 01733 452303 <a href="mailto:Ben.ticehurst@peterborough.gov.uk">Ben.ticehurst@peterborough.gov.uk</a>	Public Report will be available from the Governance Team one week before the decision is made

<p><b>Integrated Development Programme</b> To set out priorities for infrastructure provision to facilitate growth and regeneration of the city.</p>	<p>October 2009</p>	<p><b>Cabinet Member for Strategic Planning, Growth &amp; Human Resources, Councillor Croft</b></p>	<p>Sustainable Growth</p>	<p>Relevant stakeholders as appropriate</p>	<p>Shahin Ismail Head of Delivery Tel: 01733 452484 <a href="mailto:shahin.ismail@peterborough.gov.uk">shahin.ismail@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance Team one week before the decision is made</p>
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<p><b>Stationery Contract</b> Authorisation to award the contract for stationery to the successful supplier following the procurement exercise</p>	<p>October 2009</p>	<p><b>Cabinet Member for Resources, Councillor Seaton</b></p>	<p>Sustainable Growth</p>	<p>Consultation will be undertaken with Heads of Service and other users of the contract</p>	<p>Lisa Osborne Category Manager Tel: 01733 452276 <a href="mailto:lisa.osborne@peterborough.gov.uk">lisa.osborne@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance team one week before the decision is made</p>
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<p><b>Furniture Contract</b> Authorisation to award the contract for furniture to the successful supplier following the procurement exercise</p>	<p>October 2009</p>	<p><b>Cabinet Member for Resources, Councillor Seaton</b></p>	<p>Sustainable Growth</p>	<p>Consultation will be undertaken with Heads of Service and other users of the contract</p>	<p>Lisa Osborne Category Manager Tel: 01733 452276 <a href="mailto:lisa.osborne@peterborough.gov.uk">lisa.osborne@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance team one week before the decision is made</p>
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**NOVEMBER - KEY DECISIONS**

<b>KEY DECISION REQUIRED</b>	<b>DATE OF DECISION</b>	<b>DECISION MAKER</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>REPORTS</b>
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There are currently no decisions scheduled for November

## DECEMBER – KEY DECISIONS

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p><b>Budget 2010/11 and Medium Term Financial Plan to 2012/13</b> Draft budget for 2010/11 and Medium Term Financial Strategy to 2012/13 to be agreed as a basis for consultation. This will include the Council's Capital Strategy, Asset Management Plan and Draft Annual Accountability Agreement between Peterborough City Council and Peterborough Primary Care Trust.</p>	December 2009	<b>Cabinet</b>	Environment Capital	Report forms the basis of consultation with stakeholders, prior to further consideration by Cabinet in February 2010 and subsequent endorsement at full Council.	Stephen Pilsworth Head of Strategic Finance Tel: 01733 384564	Public report will be available from the Governance Team one week before the decision is made
<p><b>Council Tax Base</b> To agree the calculation of the council tax base for 2010/11</p>	December 2009	<b>Cabinet</b>	Environment Capital	Internal advice has been received from Finance and Legal Services. No formal consultation will take place regarding proposals	Stephen Pilsworth Head of Strategic Finance Tel: 01733 384564	Public report will be available from the Governance Team one week before the decision is made

<p><b>Partnership Agreement between the City Council and the Primary Care Trust for the Provision of Adult Social Care</b> To approve the new partnership agreement between the city council and the primary care trust</p>	<p>December 2009</p>	<p><b>Cabinet</b></p>	<p>Commission for Health Issues</p>	<p>All relevant stakeholders as appropriate</p>	<p>Denise Radley Director of Adult Social Services and Performance Tel: 01733 758444 <a href="mailto:denise.radley@peterborough.gov.uk">denise.radley@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance Team one week before the decision is made</p>
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**CHIEF EXECUTIVE'S DEPARTMENT Town Hall, Bridge Street, Peterborough, PE1 1HG**

Communications  
Strategic Growth and Development Services  
Legal and Democratic Services  
Human Resources  
Policy and Research  
Performance and Programme Management  
Economic and Community Regeneration  
Housing Strategy  
Drug Intervention Programme and Drug and Alcohol Team

**CITY SERVICES DEPARTMENT Nursery Lane, Fengate, Peterborough PE1 5BG**

Property Services  
Building & Maintenance  
Streetscene and Facilities  
Finance and Support Services

**STRATEGIC RESOURCES DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Finance  
Internal Audit  
Information Communications Technology (ICT)  
Business Transformation  
Strategic Property  
Customer Services

**CHILDRENS' SERVICES DEPARTMENT Bayard Place, Broadway, PE1 1FB**

Family and Communities  
Commissioning and Performance  
Learning and Skills  
Resources

**OPERATIONS DEPARTMENT Bridge House, Town Bridge, PE1 1HB**

Planning Services

Building Control Services

Environmental and Public Protection

Cultural Services

Transport and Engineering Services

Emergency Planning

Occupational Health

City Centre Services

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